

Ayurvedic Clinical Program 2011-2012 Work Scholarship Application

1. DEADLINE for all Ayurvedic Clinical Program Work Scholarship applications is June 14th, 2011.
2. You may apply for THREE work scholarships.
3. Refer to criteria for eligibility requirements.
4. Application must have supporting documents to be reviewed by scholarship committee.
5. If any question does not apply to you, please put "N/A".
6. Type or print legibly. Illegible applications will be returned.
7. You will be notified through email or telephone by **June 25th, 2011** regarding the status of your application.
8. If you have any questions about this application, please contact 707-823-8818 or email info@dhyanacenter.com.

Eligibility Criteria:

1. Must be a registered student of the Ayurvedic Clinical Program, located at the dhyana Center of Health Sciences, by July 1st, 2011.
2. Must be able to fulfill all Work Scholarship requirements.
3. Must be able to attend 90 % of Ayurvedic Clinical Program.
4. Must be able to participate in 8 community donation clinics.

Note: Please do not call dhyana Center prior to June 25th to inquire about the results of the work scholarship selections.

Ayurvedic Clinical Program 2011-2012 Work Scholarship Options

**Check the box next to work scholarship(s) you are applying for and submit with application.
Please do not apply for more than three work scholarships.**

Ayurvedic Garden Project - Work Scholarship

The Garden Project - Work Scholarship awards \$1000. Work Scholarship for students pursuing Ayurvedic studies at dhyana Center.

The duties of the Garden Scholarship will entail weeding, pruning, mulching, plant propagation, fertilizing, making compost and compost teas, organic pest control, and general maintenance of dhyana Center's herbal gardens.

The Garden Project requires documented past training, such as apprenticeship or formal schooling in gardening. 68 hours of garden development under the direction of the Aushadi Garden Coordinator is required. The garden project will take a winter break for the month of January. You must submit a list with times and dates that you will be able to fulfill these work hours. A minimum of 8 hours required each month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Ayurvedic Audio Editing Project - Work Scholarship

The Audio Educational Material Project - Work Scholarship awards full tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The duties of the Audio Editing Project will entail reviewing audio recordings from 2008-2009 10 month Ayurvedic Program and editing the material into a finished version. The finished version will need to be in mp3 format that can either be downloaded or copied on to a compact disc.

This project requires experience working with Macintosh computers and audio editing experience is necessary to be eligible for this work scholarship. The work scholarship recipient must provide their own editing software and Macintosh computer. The Audio Editing Project requires monthly emailed reports to the dhyana Center Coordinator documenting the on going progress. This project must be completed by June 30th, 2012.

Ayurvedic Center Project - Work Scholarship

The Ayurvedic Center Project - Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The duties of Center Project range from, but are not limited to, working directly with clients either on the phone or face to face, preparing client self care materials, creating or maintaining organizational systems, basic physical maintenance, cleaning, filing and some computer work. Flexibility, working well with others, and good communication is necessary.

This project requires basic computer and phone experience. 68 hours of Center Project under the direction of the dhyana Center Coordinator is required. Hours of operation are 9am – 5pm Monday through Friday. Please submit times and dates that you will be able to fulfill these work hours. A minimum of 8 hours are required per month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Classroom and Office Cleaning - Work Scholarship

The Classroom and Office Cleaning Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The cleaning duties will include but are not limited to dusting, sweeping, mopping, vacuuming, dispensing garbage/recycling, and cleaning glass windows/doors. All cleaning materials will be provided.

Efficient and thorough cleaning will be required. This position includes 68 hours of cleaning under the direction of the dhyana Center Coordinator. A weekly cleaning schedule **outside** of office hours (Monday – Friday, before 9am & after 5pm) and classes will be determined. You must be able to commit to a weekly cleaning schedule with a minimum of 2 hours per week. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Online Directories Project - Work Scholarship

The Online Directories Project – Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

Online Directories Project requires up to 68 hours of online directory development. This project focuses on creating an online directory which will cross reference with other organizations on the internet. This will include researching organizations within provided parameters, and gaining permission from organizations to create a link on dhyana Center website. Computer and internet navigation skills are necessary, past experience in internet research is a bonus. The Online Directories Project requires monthly emailed reports to the dhyana Center Coordinator documenting the on going progress and hours completed. A minimum of 8 hours is required each month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Online Marketing Project - Work Scholarship

The Online Marketing Project– Work Scholarship awards up to \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

Online Marketing Project requires 68 hours of online marketing development and maintenance. This project ranges from, but is not limited to, maintaining a monthly internet newsletter, creating and maintaining social networking accounts (i.e. facebook), gathering and uploading videos for youtube, uploading podcasts to the dhyana Center website. Basic computer and internet skills and experience navigating online media (facebook, youtube, etc.) are necessary. Experience in creative writing is a bonus. The Online Marketing Project requires monthly meetings and an emailed report to the dhyana Center Coordinator documenting the on going progress and hours completed. A minimum of 6 hours is required each month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Mail Order Project - Work Scholarship

The Mail Order Project – Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The Mail Order Project requires 68 hours prepping, packaging and shipping product orders. This project requires working at least 1 day a week between Monday and Thursday for a minimum of a 3 hour shift. The mail order project requires efficiency, organizational and basic computer skills, and good communication.

Resource Center Project - Work Scholarship

The Resource Center Project – Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at The dhyana Center.

The Resource Center Project requires 68 hours of archive development. This project ranges from, but is not limited to, creating and maintaining a computerized catalogue and hard copies of specific DVDs, radio shows, videos, publication, pictures, and images having to do with the dhyana Center. Computer skills and organizational skills are necessary. The Resource Center Project requires monthly meetings and an emailed report to the dhyana Center Coordinator documenting the on going progress and hours completed. A minimum of 6 hours is required each month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Clinic Facilitator - Work Scholarship

The Clinic Facilitator – Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The Clinic Facilitator requires 68 hours of organizing and maintaining clinics offered at the dhyana Center. This position entails greeting clients and directing them to fill out any required paperwork. They will connect clients to their practitioner team. When the client has completed their appointment, they will make copies of their intake sheets, request a donation, clean tea/water glasses and sell products. The Clinic Facilitator will input client information into dhyana Center client database, confirm future client appointments/clinic volunteers. This position requires working a minimum of 5 hours a week, at the weekly clinic scheduled Wednesdays from 3:30 pm to 8:30 pm. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Graphic Design - Work Scholarship

The Graphic Design – Work Scholarship awards \$1,000 tuition payment for students pursuing Ayurvedic studies at the dhyana Center.

The Graphic Design Work Scholarship requires 68 hours of creating printable flyers and monthly calendars and other promotional material. This position requires a background in graphic design. You must have access to a computer with computer design programming. The Graphic Design Work Scholarship requires monthly meetings and an emailed report to the dhyana Center Coordinator documenting the on going progress and hours completed. A minimum of 6 hours is required each month. You must be able to fulfill this monthly hourly requirement. We strongly suggest you look at the school calendar to make sure your schedule permits this allotted time obligation. If you live out of the area this is particularly important.

Work Scholarship Application 2010-2011

Please type or print your answers. If application is illegible it will be returned to you.

1.	Last name:	First Name:
2.	Email Address:	Date of Birth:
3.	Telephone Number:	Mobile Phone:
4.	I will be attending The dhyana Center's Ayurvedic Program: _____ 20_____	
5.	What are your (a) educational, (b) professional and (c) personal objectives?	
6.	What community service activities, hobbies, outside interests, and extracurricular activities do you participate in?	
7.	What skills/experience do you have to support the particular Work Scholarship you are applying for? If applying for MORE than ONE scholarship provide skills/experience for each.	
8.	What does good work ethic mean to you; provide an example?	
9.	Written Essay, or Video Essay, or Audio Essay In a maximum of 2 pages, or 7 minute video, or audio essay please answer the following questions: a. How did you first get introduced to Ayurveda? b. What do you want to achieve through Ayurveda? c. How will learning more about Ayurveda give back to you & your community?	
10.	The following items must be attached for the application to be reviewed. Your application will be returned if these items are not attached. <input type="checkbox"/> ONE letter of recommendation. <input type="checkbox"/> Two recent job references. <input type="checkbox"/> List of 8 Wednesday community donation clinics you will participate in, between Sept. 2011 – June 2012 (No clinic Dec. 28 – Jan. 18). <input type="checkbox"/> List specific dates & times you will fulfill work hours for each Work Scholarship Option applied . <input type="checkbox"/> Signed Work Scholarship agreement. <input type="checkbox"/> Photo of yourself (will not be returned).	

Work Scholarship Agreement

Work Ethic:

- I agree to be fully present and give 100% to the work at hand.
- I will show up on time and ready.
- I will promptly return all phone calls and emails regarding my Work Scholarship.
- I know that any breaks I take while working do not count as hours worked.
- I agree to turn my cell phone off while working unless there is an emergency.
- I will have good boundaries with people who want to engage in conversation that could distract me from my work.
- At mid-point review, if I am not complying with all outlined work ethics, the dhyana Center reserves the right to terminate my Work Scholarship.

Work Schedule:

- I agree to attend 90% of the Ayurvedic Clinical Program offered by dhyana Center of Education.
- I will volunteer for a minimum of 8 Community Donation Clinics by July 1st.
- I will attend both the orientation and mid-point review outlined in the job description I am applying for.
- I will complete 20% of the work hours by January 1st.
- I will complete all hours required by July 1st.
- At mid-point review, if I am not complying with the outlined work schedule, the dhyana Center reserves the right to terminate my work scholarship.

Payment:

I understand that:

- I will be considered an Independent Contractor and am required to complete form W-9 and will receive a 1099 for tax purposes if awarded over \$600 Work Scholarship.
- My certificate of completion will be held until all 8 donation clinics are completed and the tuition balance is paid.
- At the mid-point review I will receive a statement documenting the hours worked and the remaining hours due.
- If by January 1st I have not completed 20 % of my hours, I will forfeit the remainder of my Work Scholarship. I will then owe the tuition balance to the dhyana Center.
- If by July 1st I have not completed 100% of my hours I will receive a statement with the balance of my tuition. I will provide a credit card number to be charged the balance owed. If I am unable to pay by credit card I will provide a cashiers check for the remaining tuition balance.

I have read, and fully understand, and agree to the above statements. I agree to comply with the work ethics, work schedule and payment schedule. I agree to pay the difference between the work scholarship hours and the remaining tuition balance. All information provided is true to the best of my knowledge.

Signature: _____ Date: _____

STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge. I also consent that my picture may be taken and used for any purpose deemed necessary to promote dhyana Center's work scholarship program.

Signature of scholarship applicant: _____ Date: _____

Printed Name: _____

All work scholarships require participation in 8 weekly community donation clinics which are held every Wednesday from 3:30 p.m.-7:30 p.m. at the dhyana Center of Health Sciences.

When awarded the work scholarship requirements must be completed by June 31, 2011. If the requirements have not been met and other arrangements have not been made work scholarship tuition payments will be revoked and tuition due.

Check the box next to work scholarship(s) you are applying for and submit with application.

REMINDER

The deadline for scholarship application to be received is

June 14th, 2011 - 3:00 pm

SUBMIT ALL COMPLETED APPLICATIONS TO:

**dhyana Center
Attention: Aushadi Scholarship Committee
7740 Atkinson Rd., Sebastopol, CA 95472**